



Micheldever & Stratton Operational Plan (Revised 4th November 2020)

Working in conjunction with the Early Years Foundation Stage Statutory Framework (EYFS).

Quality and Consistency.

A Secure Foundation.

Partnership Working.

Equality of Opportunity.

Unique Child Positive Partnerships Enabling Environment Learning and Developing

Introduction

At Micheldever & Stratton Preschool we understand children's quality of learning is at its best when:

- Children feel secure and happy in the learning environment
- Children are clearly enjoying and showing interest in the activities
- Progress in children's development can be seen and described
- Children are engaged in first hand experiences involving exploration, experimentation and risk taking
- Positive attitudes and habits of learning are being established
- Children are given opportunities for spontaneous interaction and for learning from each other
- Children are involved in practical activities, inquiring and purposeful play
- Children are allowed to show their own individual creativity without pressure to have an adult directed 'perfect' end product. Appearances may be deceptive. The important question is not how much activity is going on but how much learning is taking place.

Procedures

. We aim to provide:

- A suitable environment which is safe, secure and stimulating
- Space indoors and outdoors
- Areas for energetic activity and for quiet activities
- Well planned activities which are interesting and fun
- An environment which promotes confidence and which celebrates children's achievements
- A high ratio of adults to children, 1:4 for 2 yr olds and 1:8 for 3yr olds

- Staff who are sensitive to children's needs and who know when to or when not to intervene
- Staff who are flexible and who can 'seize the moment'
- Opportunities for children to interact with adults and to talk about their activities
- Staff who know when to intervene in order to raise children's standard of achievement
- Staff who help children work and learn together
- Opportunities for children to welcome visitors e.g. Police Officer to talk about their role
- A good range of high quality, clean and stimulating resources which reflects diversity in society
- Resources which promote learning in all six areas (please see our Welcome Pack which identifies the six areas) and which are freely accessible to children
- Adequate time for children to pursue activities at their own pace
- Opportunities to finish a task at a later time
- Opportunities for children to plan what they will do with their particular equipment
- A signal when it is nearly time to clear away
- Opportunities for parents to share in their child's achievements and development

[Other Related Policies & Procedures](#)

The following policies provide additional information regarding the safeguarding and welfare of the children in our care:

- *Acceptable Use Policy*
- *Administration of Medicines*
- *Admissions*
- *Adverse Weather*
- *Animals in the Setting*
- *Anti-Bullying*
- *Children's Records Policy*
- *Children's Rights & Entitlement Policy*
- *Committee Policy*
- *Complaints*
- *Confidentiality & Client Access Policy*

- *Covid 19 Policy*
- *Covid Action Plan*
- *CPD Policy*
- *Critical Incident Policy*
- *Daily Running Policy*
- *Diversity & Equality Policy*
- *Emergency Closure Policy*
- *Employment & Staffing Policy*
- *Environmental Policy*
- *E-Safety Policy*
- *EYPP (Early Years Pupil Premium)*
- *Fees, Charges, Non-Payment Policy*
- *Financial Reserves Policy*
- *Fire Safety & Emergency Evacuation Policy*
- *First Aid Policy*
- *Food & Drink Policy*
- *GDPR Policy*
- *Grievance Policy*
- *Health & Safety Policy*
- *Infection Control Policy*
- *Information Sharing Policy*
- *Jewellery Policy*
- *Key Person Policy*
- *Key Person & Settling Policy*
- *LADO Policy*
- *Lockdown Policy*
- *Looked After Children Policy*
- *Managing Children/Staff Allergies Policy*
- *Medicine Audit*
- *Mobile, Camera & Social Media Policy*

- *Nappy Changing Policy*
- *No Smoking Policy*
- *Operational Plan*
- *Organisation Policy*
- *Outdoor Play Policy*
- *Outings & Visits Policy*
- *Parent Involvement Policy*
- *Parents, Alcohol & Drugs Policy*
- *Photography & Video Policy*
- *Physical Contact & Handling Policy*
- *Prevent & British Values Policy*
- *Positive Behaviour Policy*
- *Provider Records Policy*
- *Recording & Reporting of Accidents & Incidents Policy*
- *Retirement Policy*
- *Risk Assessment Policy*
- *Safeguarding Policy*
- *Security Policy*
- *Special Education Needs & Inclusion Policy*
- *Staff Alcohol & Drugs Policy*
- *Staff Behaviour Policy*
- *Staffing & Volunteers Policy*
- *Student Placement Policy*
- *Suitable Persons Policy*
- *Toileting Policy*
- *Transfer of Records Policy*
- *Uncollected or Lost Children Policy*
- *Usage, Storage & Retention Policy*
- *Vaccination Policy*
- *Whistleblowing Policy*

• *Working in Partnership Policy*

This policy will be monitored and evaluated at committee meetings. It will be reviewed bi-annually and unless new legislation or an incident occurs which requires an immediate review of this policy

November 2020

Review Date: November 2024

*** This policy was adopted by the committee on _13th Nov 2020**

Signed: Ruth Jeffery

*This document was agreed via email by our Trustees as we were unable to hold our policy meeting due to the Covid-19 virus (Jan 2021)

Reviewed Date: 13/11/22

Signature: Mrs N L Mann-Rae

Amendments: Removed FS Policies links

Reviewed Date:

Signature:

Amendments:

Reviewed Date:

Signature:

Amendments:

Reviewed Date:

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